

Norfolk Regional Local Human Rights Committee Minutes

Date of Meeting: November 3, 2011

***Denotes attendance at this meeting**

Committee Members: Brian Gretzler-Chairperson *
Lynette Askew- Vice-Chairperson
Kelly Wilson-Secretary*
Lisa Lockwood- member
Jeff Hoyt-member*

Office of Human Rights: Hillary Zaneveld, Office of Human Rights

Other Attendees: None.

Program Affiliates:

Alliance of Community Provisions
Brighton Gardens
Giving Hearts, LLC
Achiever's House
Destiny's House
Dominion Day Services
Virginia Baptist Children's Home (HopeTree Family Services)
Family and Youth Foundations Counseling Services
Positive Pathways
National Coalition for Youth and Families of USA, Inc.
Jerolin Management
Progressive Counseling Services

I. Call to Order: -Chairman Brian Gretzler called the meeting to order at 7:00pm at the Pretlow Library.

II. Motion to Approve Agenda: It was requested that the Treasurer's Report be taken off the agenda. The agenda was then approved.

III. Approval of Minutes: The minutes from the previous meeting on 7/11/11 were approved.

IV. Advocate's Report

Ms. Zaneveld introduced herself as the new Human Rights Advocate for the Norfolk LHRC. She reviewed a memo from the Department of Licensing regarding the process for approval for adding a new location for services in the same region. Ms. Zaneveld also reported that there is another position open at the Office of Human Rights and they are currently interviewing for that position. Ms. Zaneveld reviewed the Freedom of Information Act with the committee members prior to the adjournment of the meeting.

V. Public Comment: Crystal Burgess shared with the providers a memo that was received from the Office of the Inspector General regarding random reviews of residential facilities for adults with Intellectual Disabilities that would occur during the months of November and December.

VI. Program Reports

Name of Program: Alliance of Community Provisions

Gwendolyn Proctor presented the report for Alliance of Community Provisions. She stated they have not started services as they are not yet licensed. She reported that she has submitted all required paperwork to licensing and she is awaiting a response. Please see the attached Quarterly Report for further information.

Name of Program: Brighton Gardens, LLC.

Tijuana Bell presented the report for residential and day support services from Brighton Gardens. Please see the attached Quarterly Report for further information.

Name of Program: Giving Hearts, LLC

Alice Robins presented the report for Giving Hearts, LLC. She reported they had one restraint during the past quarter. Please see the attached Quarterly Report for further information.

Name of Program: Achiever's House

No one was present at the meeting to present a report on Achiever's House.

Name of Program: Greater Williamsburg Residential Facility and Intensive In-home Counseling & Mentoring Division, Unison Mental Health(formerly Destiny's House)

James Matthews presented the report for residential, intensive in-home, and mental health supports. Please see the attached Quarterly Report for further information.

Name of Program: Dominion Day Services

Mike Henderson presented the report for intensive in-home and mental health support services. He also reported that they have added a location. Please see the attached Quarterly Report for further information.

Name of Program: Virginia Baptist Children's Home and Family Services (doing business as HopeTree Family Services)

Crystal Burgess presented the report for residential and in-home services. Please see the attached Quarterly Report for further information.

Name of Program: Family and Youth Foundations Counseling Services

Leon Sankofa presented the report for Family and Youth Foundations Counseling Services. Please see the attached Quarterly Report for further information.

Name of Program: Positive Pathways

Delisha Williams presented the report for Positive Pathways. She reported that there was a licensing review in September 2011 and that there were no citations or recommendations. Please see the attached Quarterly Report for further information.

Name of Program: National Coalition for Youth and Families, USA, INC

Frank Hassell presented the report for intensive in-home services. Please see the attached Quarterly Report for further information.

Name of Program: Jerolin Management Services, LLC

Genise Mines presented the report for supportive residential services. Please see the attached Quarterly Report for further information.

Name of Program: Progressive Counseling Services, LLC

Baffour Opuku presented the report for mental health support services. Please see the attached Quarterly Report for further information.

VII. Requests for Affiliation

Leon Sankofa requested affiliation for Mental Health Support Services. The program is designed to work with the adult population with mental health issues. The program rules and behavior management were approved. The policies were approved with changes as discussed with the Human Rights Advocate. Affiliation was granted for the program.

Alice Robins requested affiliation for a Day Support program that would provide pre-vocational skills and activities to adults with intellectual disabilities. The behavior management, program rules and policies were approved pending changes as discussed with the Human Rights Advocate.

VIII. Administrative Issues

None.

IX. Schedule of Meetings

Next year's schedule was discussed. It was agreed on by the committee that the meetings be held on the last Tuesday of the months of January, April, July, and October, pending availability of the Pretlow Library.

X. Executive Session- None.

XI. Adjournment

The meeting was adjourned at 7:55pm.

Meeting Attendees

Alice Robins, Giving Hearts, LLC

Leon Sankofa, Family and Youth Foundations Counseling Services

Mike Henderson, Dominion Day Services

Genice Mines, Jerolin Management
James Matthews, Unison Mental Health, Greater Williamsburg Intensive In-home
Franklin Hassell, National Coalition for Youth and Family Services, Inc.
Gwen Proctor, Alliance of Community Provisions
Gregg Proctor, Alliance of Community Provisions
Tijuana Bell, Brighton Gardens
Delishia Williams, Positive Pathways
Baffour Opuku, Progressive Counseling Services
Crystal Burgess, Virginia Baptist Children's Home and Family Services (HopeTree FS)

Submitted by: Crystal Burgess, LHRC Secretary